

REGULAR MEETING – WEDNESDAY AT 5:00 P.M.

The Switzerland County Council met in regular session pursuant to law and by being duly advertised.

Those present: council: Lance Collier, Todd Chase, Mat Dutkiewicz, Lisa Fisher, Andy Haskell, Steve Jones-Ellard, and Randy Leap, the county administrator, Susie Swank, and the county auditor, Carolyn Green.

Lance called the meeting to order with the Pledge of Allegiance.

#1 2022 Budget Adoption

Lisa made a motion to adopt the 2022 Budget Ordinance, seconded by Randy and the motion carried.

#2 Minutes Approval

The minutes of the regular meeting of September 8th and the special meeting of October 1st were approved as presented on a motion by Andy, seconded by Todd and the motion carried.

#3 Jacque Clements – AIC

Jacque presented a quote for training for the new incoming auditor, Yvette Emmich. It would be \$300.00 per day for a total of \$3,000.00. Andy made a motion to approve training for a total cost of \$3,000.00, seconded by Lisa and the motion carried.

#4 Transfer Ordinances

The following transfer ordinances were approved as presented on a motion by Steve, seconded by Mat and the motion carried.

TRANSFER ORDINANCE

Pursuant to Auditor’s Bulletin of July 1972, and also Public Law Number 54 of 1971, the County Council has the authority to transfer funds to different appropriations from one major classification to another within a department or office, at any regular public meeting.

COUNTY GENERAL FUND (1000)	AMOUNT
<i>CIRCUIT COURT (136)</i>	
200 SUPPLIES	
4211 OFFICE SUPPLIES INCREASE	\$1000.00
300 OTHER SERVICES/CHARGES	
4376 CSI PRGM. MAINT. DECREASE	\$1000.00

Adopted this 13th day of October 2021.

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Transfer Ordinances cont'd

TRANSFER ORDINANCE

Pursuant to Auditor's Bulletin of July 1972, and also Public Law Number 54 of 1971, the County Council has the authority to transfer funds to different appropriations from one major classification to another within a department or office, at any regular public meeting.

COUNTY GENERAL FUND (1000)		AMOUNT	
<i>RECORDER (104)</i>			
300	OTHER SERVICES/CHARGES		
	4316 DUES	DECREASE	\$ 38.79
	4362 GENEALOGY ON-LINE	DECREASE	\$150.30
400	CAPITAL OUTLAY		
	4413 OPERATING SOFTW.	INCREASE	\$189.09

Adopted this 13th day of October 2021.

#5 Additional Appropriation Ordinances

The following additional appropriation ordinance was approved on a motion by Andy, seconded by Todd and the motion carried.

ADDITIONAL APPROPRIATION ORDINANCE

WHEREAS, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget:

SEC. 1 BE IT ORDAINED by the County Council of Switzerland County, Indiana that for expenses of said municipal corporation, the following additional sums of money are hereby appropriated and ordered set apart out of several funds herein named and for the purposes herein specified, subject to the laws governing the same:

COUNTY GENERAL FUND (1000)		AMOUNT	AMOUNT
		REQUESTED	APPROVED
<i>AUDITOR</i>			
300	OTHER SERVICES/CHARGES		
	4315 COPIER MAINTENANCE	\$ 600.00	_____
TOTAL COUNTY GENERAL FUND		\$ 600.00	_____

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Additional Appropriation Ordinances cont'd

The following additional appropriation ordinances were approved on a motion by Lisa, seconded by Steve and the motion carried.

ADDITIONAL APPROPRIATION ORDINANCE

WHEREAS, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget:

SEC. 1 BE IT ORDAINED by the County Council of Switzerland County, Indiana that for expenses of said municipal corporation, the following additional sums of money are hereby appropriated and ordered set apart out of several funds herein named and for the purposes herein specified, subject to the laws governing the same:

COUNTY GENERAL FUND (1000)	AMOUNT REQUESTED	AMOUNT APPROVED
<i>SHERIFF</i>		
300 OTHER SERVICES/CHARGES		
4321 VEHICLE SERVICE	\$2500.00	_____
TOTAL COUNTY GENERAL FUND	\$2500.00	_____

ADDITIONAL APPROPRIATION ORDINANCE

WHEREAS, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget:

SEC. 1 BE IT ORDAINED by the County Council of Switzerland County, Indiana that for expenses of said municipal corporation, the following additional sums of money are hereby appropriated and ordered set apart out of several funds herein named and for the purposes herein specified, subject to the laws governing the same:

COUNTY GENERAL FUND (1000)	AMOUNT REQUESTED	AMOUNT APPROVED
<i>JAIL</i>		
200 SUPPLIES		
4242 PRISONER MEALS	\$ 143.21	_____
TOTAL COUNTY GENERAL FUND	\$ 143.31	_____

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Additional Appropriation Ordinances cont'd

The following additional appropriation ordinance was approved on a motion by Mat, seconded by Randy and the motion carried.

ADDITIONAL APPROPRIATION ORDINANCE

WHEREAS, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget:

SEC. 1 BE IT ORDAINED by the County Council of Switzerland County, Indiana that for expenses of said municipal corporation, the following additional sums of money are hereby appropriated and ordered set apart out of several funds herein named and for the purposes herein specified, subject to the laws governing the same:

COUNTY HIGHWAY FUND (1176)		AMOUNT REQUESTED	AMOUNT APPROVED
200	SUPPLIES		
	6221 GAS & OIL	\$24,000.00	_____
300	OTHER SERVICES/CHARGES		
	4322 POSTAGE	\$ 100.00	_____
TOTAL COUNTY HIGHWAY FUND		\$24,100.00	_____

The following additional appropriation ordinance was approved on a motion by Lisa, seconded by Andy and the motion carried.

ADDITIONAL APPROPRIATION ORDINANCE

WHEREAS, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget:

SEC. 1 BE IT ORDAINED by the County Council of Switzerland County, Indiana that for expenses of said municipal corporation, the following additional sums of money are hereby appropriated and ordered set apart out of several funds herein named and for the purposes herein specified, subject to the laws governing the same:

GUARDIAN AD LITEM FUND (1213)		AMOUNT REQUESTED	AMOUNT APPROVED
300	OTHER SERVICES/CHARGES		
	4301 CASA GRANT	\$7312.00	_____
TOTAL GUARDIAN AD LITEM FUND		\$7312.00	_____

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#6 Revised Salary Ordinance

The following revised salary ordinance was approved on a motion by Lisa, seconded by Steve and the motion carried.

REVISED SALARY ORDINANCE

AN ORDINANCE OF THE COUNTY COUNCIL OF SWITZERLAND COUNTY, INDIANA, FIXING THE SALARIES OF ALL OFFICERS, DEPUTIES, ASSISTANTS, AND EMPLOYEES, AND FIXING THE NUMBER OF DEPUTIES, ASSISTANTS, AND OTHER EMPLOYEES FOR EACH OFFICE OR DEPARTMENT FOR THE CALENDAR YEAR **2021**, FOR SWITZERLAND COUNTY, INDIANA:

BE IT ORDAINED BY THE COUNTY COUNCIL OF SWITZERLAND COUNTY, INDIANA, THAT FOR THE CALENDAR YEAR **2021**, THE SALARIES OF THE FOLLOWING OFFICERS, DEPUTIES, ASSISTANTS, AND EMPLOYEES AND THE NUMBER OF DEPUTIES, ASSISTANTS, AND EMPLOYEES FOR EACH OFFICE OR DEPARTMENT OF SWITZERLAND COUNTY, INDIANA, BE AND ARE THE SAME HEREBY SET AND FIXED AS FOLLOWS:

TITLE OF POSITION OR <u>EMPLOYEE CLASSIFICATION</u>	BUDGET/ <u>DEPARTMENT</u>	<u>NUMBER</u>	RATE OF YEARLY <u>COMPENSATION</u>	RATE OF PAY <u>PER CHECK</u>	RATE <u>PER HOUR</u>
COURT REPORTER	CIRCUIT	1	34,382.00	\$1,322.38	
OFFICE MGR/JURY ADMIN	CIRCUIT	1	39,923.00	\$1,535.50	

ADOPTED THIS 13TH DAY OF OCTOBER 2021.

#7 Blair Building Fund #4955

Carolyn explained that this is a dormant fund and the balance will be returned to the County General Fund. Andy made a motion to move the money to the County General Fund, seconded by Randy and the motion carried.

#8 2022 Salary Ordinance

Lance said the 2022 Salary Ordinance will be presented for approval at the November 10th meeting.

#9 Board Reports

Fire Chiefs' Corporation Board: Randy said there will be a meeting in the future.

Emergency Management Board: Lisa said that Tom Moore continues to secure and apply for grant funds.

School Endowment Board: Andy said the school corporation addition is looking promising and they will attend a future council meeting to provide an update.

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Board Reports cont'd

SIRPC Board: Todd reported that long time employee, Jodi Comer, is leaving the organization.

#10 Other Business

Mat requested that the assessor attend the November meeting to provide an update on the Belterra matter.

With no further business to come before council, Andy made the motion to adjourn, seconded by Lisa and the motion carried. The meeting adjourned at 5:40 p.m.

Attest: _____
Carolyn J. Green, Auditor
Switzerland County, Indiana