

**REGULAR MEETING - MONDAY AT 5:00 P.M.**

The Switzerland County Board of Commissioners met in regular session pursuant to law and by being duly advertised.

Those present: Commissioners Josh South, Mark Lohide, and Jerry Monjar, the county attorney, Wil Goering, the auditor, Gayle Rayles and the commissioners' assistant, Bruce Williams.

The meeting was opened by President, Josh South, with the pledge of allegiance.

The minutes of the October 18, 2017 regular meeting were approved as presented on a motion by Mark, seconded by Jerry and all agreed.

The claims were approved as presented on a motion by Mark, seconded by Jerry and all agreed.

**#1 Colonial Life Insurance**

Billy Kirkham presented the commissioners with booklets laying out the Colonial Life Voluntary Benefits Program. He described the difference in Colonial Life and other insurance providers and asked permission to offer their products to county employees. Josh said that the information would be forwarded to the auditor's department for review since they handle all of the programs offered to the employees.

**#2 Keli Gabbard - Animal Shelter kennel doors**

Keli explained that most of the kennel doors are the originals. They are in need of replacement and she would like to have them replaced with a heavy gauge door made by Tar Tar. The doors are all different sizes and she had Tom Stow measure and give her an estimate to replace the 15 doors inside the shelter. She has the money to cover the cost in her donation fund and plans to seek grant money to do the remaining doors next year.

Mark would like to have Wesley verify the sizes needed. He felt the cost was high saying that the pens outside, which are 10 x 10 were \$500.00 each and the quoted price for just doors was high in comparison. Keli said it included the cost of installation.

The commissioners suggest that Keli reach out to Tar Tar and see if they can do better.

Jerry made a motion to reject the proposal until additional information can be put together, Mark seconded the motion and all agreed.

Josh asked if the doors are broken. Keli said that some are. Josh recommended that they use the kennels with the doors that are not broken. He also said that he would like to see Keli use some of the money in her donation fund for operating costs. Keli explained that the money in that fund is what she uses to cover larger projects, like the one she is proposing.

## REGULAR MEETING - PAGE 2

**#3 Lonny Harris - Kings Trucking - MBSD**

Lonny said that the project Kings is working on at the Moorefield-Bennington sites is complete as much as possible until the drylands can be cleared. Mark suggested that jail trustees could be used to help clear off the grass.

He said that he would have remote dialers installed at the plants before the projects are complete. This part of the project will be thru Force Engineering. These are in addition to the audible alarms we currently use. If the alarm goes off at the plants, the operator receives a message by text or email to alert them. The cost is \$5,300.00 and includes the modem and connections. The only ongoing cost is for the phone lines, which will be thru Verizon. The cost should not exceed \$50.00 a month.

There was a discussion on the state approving this change. Since the existing audible alarms and lights will still be in place, this should just add another layer to getting problems resolved quickly.

There was a discussion on Wesley's hours due to his increased responsibilities. He is to try to stay within the 34 hour work week. However, he is authorized to be paid for up to 40 hours a week. Anything over 40 hours he is to take in comp time.

Mark made a motion to add the remote dialers; Jerry seconded the motion and all agreed.

Mark thanked Lonny for helping the county get the sites back in order.

Gayle had suggested the county have an ordinance stating that homeowners are responsible for damages they do to the equipment. She had suggested mailing a copy to each of the billing addresses once it is approved. There was a discussion on the enforceability. Lonny said that the sewer district he is responsible for drafted an ordinance and have had no problems with the customers paying for damages they caused.

**#4 Other Business**

Health Dept. Board Appointment: Josh read a message from the Health Department stating that Paul Kinghorn has resigned. His term expires in 2019. Betty sent a list of three individuals who would be interested in finishing his term. There was one letter of interest from Amy Combs. Mark made a motion to appoint Amy Combs to replace Paul Kinghorn, seconded by Jerry and motion passed unanimously.

Josh said that the board appointments that are open for 2018 will be discussed at the next meeting.

## REGULAR MEETING - PAGE 3

Other Business cont'd

IT Services - Bids: Josh explained that the idea to bid out our IT services for 2018 was solely for the purpose of transparency and that nothing has to change. He will have details on the request for proposal by the next meeting.

Josh made a motion to bid out 2018 IT services, seconded by Jerry and all agreed.

ADA Proposals: The County received 5 proposals for ADA assistance:

- DLZ \$38,000.00 - \$45,000.00
- GRW not to exceed \$16,900.00
  - No Title IV
  - Plan to covered interior and exterior
- Midwest Engineers Not to Exceed \$12,000.00
  - The wording implies that they will be assisting us in doing the plan, rather than writing the plan for us
- FPBH \$9,200.00
  - Bid is for external access plan, not inside buildings
- First Group \$29,489.00

Josh said he felt the proposals from GRW and First Group were the most complete. After discussion, Jerry made a motion to accept the bid from GRW, seconded by Mark and all agreed.

Resolution with respect to Motor Vehicle Operations by Employees:

Josh read the paragraph from Resolution 02-18-2014 regarding employees transporting family members in county owned vehicles. "Employees and authorized volunteers should avoid transporting an immediate family member in county owned vehicles...under exigent circumstances a county employee or volunteer may need to transport a family member who is a minor child, said employee or volunteer must execute the 'Waiver and Release of Liability Form for Switzerland County' prior to transporting any minor children."

Jail Roof: The project to install a new roof on the sheriff's department/jail building has been completed. Mark said that he was assured if we have any leaks Bolton and Peck will fix them.

Pumps Leaking: Bruce said there are two pumps in the basement of the courthouse that are leaking. Wesley said they are to be here tomorrow (Tuesday, Nov. 7th) to evaluate the problem.

Joint Meeting: Josh reminded the commissioners that there will be a joint meeting immediately following the council's regular meeting this Wednesday. The agenda includes trucks for the highway dept. and changes to the School Endowment By-Laws.

**REGULAR MEETING - PAGE 4**

With no further business to come before the board, Mark made a motion to adjourn, seconded by Jerry, and all agreed. The meeting adjourned at 6:20 p.m.

---

---

---

Attest: \_\_\_\_\_  
Gayle A. Rayles, Auditor  
Switzerland County, Indiana