

**REGULAR MEETING - MONDAY AT 5:00 P.M.**

The Switzerland County Board of Commissioners met in regular session pursuant to law and by being duly advertised.

Those present: commissioners: Mark Lohide, Josh South and Jerry Monjar, county auditor, Gayle Rayles, commissioners' attorney, Wil Goering, and the commissioners' assistant, Bruce Williams.

The meeting was opened by president, Mark Lohide with the pledge of allegiance.

The minutes of the October 15, 2018 regular meeting were approved as presented on a motion by Josh, seconded by Jerry and all agreed.

Josh made a motion to approve the claims; Jerry seconded the motion, and all agreed.

**#1 Jeff Wilmink & Corey Frye - Comfort Systems**

Jeff was present to request that the commissioners consider renewing their preventive maintenance contract with Comfort Systems which is coming up for renewal. Jeff said that the company has acquired IES, who installed our system, so they are better equipped to handle what needs to be done. They have experienced several changes over the last year that may have caused problems with their service but feel the recent changes they've made will allow them to provide the service we expect.

**#2 Bert Allen - Tech Building Worker**

Bert asked the commissions to consider hiring someone through the Able program to help with cleaning at the Tech Center. The program offers employment to individuals 55 years of age or older. They earn minimum wage and the State pays their wages, taxes and for state insurance. The person would be a resident of our county. Peg, with the Extension office, and Bert attended a meeting regarding the program. Purdue Extension is currently using this program and has someone working at the fairgrounds. Bert and Sara Brichto would supervise the individual. It's a four-year program. After the four years are up the county can hire the individual or go through the program to find someone else. They will work 24 hours a week.

Josh made a motion to hire a county resident through the Able Network to assist with the cleaning at the Tech Center; Jerry seconded the motion, and all agreed.

**#3 Brian Craig- GAI**

Brian Craig with GAI told the commissioners about the INDOT Call for Local Funding. This is an annual call and the deadline is December 7<sup>th</sup>. It's an 80/20 split with the Federal Aid System. The idea of applying for funds to resurface Markland Pike was discussed. There are several stipulations that must be met in order for an application to be considered. Brain pointed out that the money applied for this year is for funds to be spent in 2024.

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**Brian Craig- GAI (continued)**

Darrell is to get with Brian on any large future projects. Brian explained that there are phases to the process: engineering work might be done in 2022, right-a-way work in 2023 and the actual construction in 2024. The bids go through INDOT. The county would forward their 20% of the cost to INDOT and INDOT pays the contractors.

The county would need to hire a consultant to be ready for the letting. When hiring for a consultants the decision should be based on their qualifications, not the cost.

**#4 Other Business**

- A. WTH: Switz. Co. & Canaan Utilities Data Exchange Agreement: Gayle explained that this was similar to other situations where WTH prepares a specific file for a company. Usually the company pays a fee of \$500.00, which is split between WTH and the county.

Josh made a motion to table signing the agreement until Gayle gets with WTH on any cost to the utility.

- B. Tech Bldg. Heating and A/C Repairs and County Maintenance Proposals:

Repairs of Burner Assembly:

- Nading Mechanical (replace assemblies) \$3,521.00
- Comfort Systems (replace 2 duct heaters) \$25,042.00

Josh made a motion to accept the Nading Mechanical proposal to replace the burner assemblies for \$3,521.00; Jerry seconded the motion, and all agreed.

Maintenance Agreement for all county buildings:

- Steinhardt Heating & Air Conditioning \$7,850.00
- Nading Mechanical, Inc. \$19,296.00
- Comfort Systems \$19,123.00

Josh made a motion to accept the Nading Mechanical bid for \$19,296.00; Jerry seconded the motion, and all agreed.

- C. Snow Removal Bids: There was a discussion on snow removal bids and if Jason McCreary would be available to remove snow for every event in time for the offices to be open. Josh made a motion to table the decision until Bruce can check on this; Jerry seconded the motion, and all agreed.

- D. SCER Director's Position: Josh said he felt that we need to post the director's position since her contract is up in February. Jerry said he had been talking to her about staying longer and she has agreed to stay six additional months provided some changes are made to the staffing. The commissions are calling an executive session to be held after their December 3<sup>rd</sup> meeting to discuss employee issues.

- E. Board Openings: Josh requested that Bruce advertise the board opening for 2019.

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**#4 Other Business (continued):**

F. New Squad Vehicle: Jerry said the new squad vehicle is here and being decaled. They are still working on getting the title for the used squad they purchased.

G. New computer: Carla has been having problems with the computer in her office. Gayle said it is the oldest one in the courthouse. Josh made a motion to purchase a new computer; Mark seconded the motion, and all agreed.

H. Slips: There was a discussion on the two remaining slips (Bulger Tapp and Spring Branch) that were on the Parham bid as needing core drilling in order to determine the extent of the work that needs to be done when Joe's bid was accepted, if it included the repairs that need to be made on those areas. Joe reminded the commissioners that his work comes with a warranty. Fred McAlister said that he had presented bids on those sites that did not include core drilling.

Josh made a motion to table the decision on who is to repair the slips on Bulger Tapp and Spring Branch roads; Jerry seconded the motion, and all agreed.

With no further business to come before the board, Josh made a motion to adjourn, seconded by Jerry, and all agreed. The meeting adjourned at 6:32 p.m.

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Attest: \_\_\_\_\_  
Gayle A. Rayles, Auditor  
Switzerland County, Indiana