

**REGULAR MEETING - MONDAY AT 5:00 P.M.**

The Switzerland County Board of Commissioners met in regular session pursuant to law and by being duly advertised.

Those present: Commissioners: Josh South, Mark Lohide, and Jerry Monjar, county attorney, Wil Goering, the auditor, Gayle Rayles and the commissioners' assistant, Bruce Williams.

The meeting was opened by President Josh South with the pledge of allegiance.

The minutes of the December 4, 2017 regular meeting were approved as presented on a motion by Mark, seconded by Jerry and all agreed.

The claims were approved as presented on a motion by Jerry, seconded by Mark and all agreed.

**#1 Tom Moore - LEPC**

Tom asked about other locations for an LEPC office. There was a discussion on the email from Doug Cook sent to the commissioners. Josh said that for clarification he had not said there was a conflict of interest in having the LEPC in the building with EMA. He had said that the close proximity of the two office bothered him due to issues keeping records separate in the past.

Tom said that he still does not have all of the old LEPC records and he wants to house all records in one place.

Josh reminded him that LEPC is not a county entity or department and it is not the county's responsibility to provide office space for them. Jerry asked if there is an Indiana code saying we are required to establish a local LEPC. Josh said he would compare it to tourism, and we do not provide office space for them. Tom said it was a matter of convenience and we have resources not being used. He assured the commissioners that all records would be in locked filing cabinets.

Jerry suggested housing their records at a fire station; Florence was mentioned as a location. Tom said there is an LEPC meeting this Thursday and using the Florence Fire Station as a location can be discussed. Tom said he is planning on storing the trailer at the Florence Fire Station. Jerry also said that he felt LEPC should have their own laptop and file cabinet and not use the EMA equipment.

**#2 Eric Cole - YMCA**

Eric brought the 2018 Contract for county employee memberships. It is \$15,000.00, which is the same as last year. He also had a utilization report, however the numbers were not complete since the first three months of the year were on the system before they went to 24/7 access. 100 county employees have memberships and 48 memberships are utilized.

## REGULAR MEETING - PAGE 2

**Eric Cole - YMCA cont'd**

Josh asked if the YMCA board had considered the idea of having the council's funds for the boiler replacement cover the annual membership contract. Eric said that this would cut from their operating budget and the board was not able to cover the loss with another source. He said the funds for the boiler would have come out of maintenance money which has recently taken another hit for a salt generator. They have discovered that the sand and gravel filtration system has calcified, which will be another large expense out of those funds.

Mark made a motion to accept the 2018 YMCA contract for \$15,000.00 and Jerry seconded the motion. There was some discussion. Jerry asked that the YMCA do more advertising. Josh called for the vote which was two to one; Mark and Jerry in favor, Josh opposed and the motion carried.

**#3 Highway Dept. - Truck Bids**

Wil said that he and Darrell had worked on the specs for the truck bids. There is to be an ad in the paper the weeks of January 4 and January 11, 2018. The bids will be opened at the commissioners meeting on February 5, 2018.

There was a discussion on trading in the trucks we currently own. That is not part of the bidding.

**#4 Other Business**

- a. Agreed Order: The commissioners signed the Agreed Order with IDEM they previously approved.
- b. Postage Meter Lease Agreement: The lease agreement is up on the postage meter. The Treasurer had quotes and recommended the Pinnacle Mailing Products contract for a Pitney Bowes Sendpro P1500 Mail Machine with a scale. The contract is for \$339.27 a month for 60 months. Mark made a motion to accept the Pitney Bowes contract, Josh seconded the motion. There was some discussion. Josh said he would like to have had a buyout option on the current machine. The vote in favor of the motion was unanimous.
- c. Employee Health Insurance: Josh said the County Council had agreed to cover the increase (approximately 12%) in insurance cost for 2018 that the employees would normally be responsible for. Josh asked for some clarification from Wil on who has the responsibility to handle the money. Wil said that the council can appropriate funds to cover the added insurance expense and the commissioners have to spend the money on that purpose.

## REGULAR MEETING - PAGE 3

Other Business cont'd

Employee Health Insurance cont'd: Mark made a motion to use the money to cover the insurance increase and Josh seconded the motion. There was discussion. Josh said he has concerns that this is a onetime thing to keep the paychecks for 2018 the same. However, it sets the county up for complications in future years when there are additional increases. He is not sure it is the right way to do this. Jerry said that the people not using the insurance get no benefit. The vote was two to one; Mark and Jerry voted in favor and Josh voted against; the motion passed.

d. COBRA RATES: The commissioners reviewed the COBRA rates for 2018. Josh made a motion to table until more information can be received from MedBen; Mark seconded the motion and all agreed.

e. Snow Removal Bids: Bruce said that the county had not received any bids for snow removal. He is to reach out to previous bidders.

f. Trash Complaint: Mark said that there had been a trash complaint filed on a piece of property. The owners claimed they did not get the notice sent. Bruce said another notice had been mailed.

g. SCER On-Call: Jerry said that there are several persons the SCER uses as a third man to cover calls. Currently they are treated as contract labor and receive 1099's. Gayle said she and Nadine and Nancy had discussed treating them as part-time employees starting in 2018 and there is no problem. The only issue would be watching that they do not work so many hours in a "continuous quarter" that they qualify for health insurance. Wil said that law was changing so there should be no issues.

h. MBSD - Work Complete: Mark said that Lonny Harris, of Kings Trucking, has the work at the Moorefield-Bennington sites complete. The only thing remaining is the installation of the notification alarms. That is not something Lonny's company is doing. The fencing is almost complete and we will need to get signs and locks for the fences.

i. Compensatory Time: Gayle asked Wil if he had a chance to review the emails she'd sent him regarding comp time. He explained that the federal law says that comp time is required only for hours worked over the employees work schedule. The county's current policy includes holidays as hours worked. This is not a problem since it is more generous than federal law. The commissions will be changing the county policy to match the federal law. This change will take effect on 1/1/19. Wil will draw up the new policy.

j. Thank you - Joe Parham: Josh wanted to thank Joe Parham who recently came to the aid of the SCER employees who were clearing their lot. Joe cleared and salted the SCER lot and refused to submit an invoice.

**REGULAR MEETING - PAGE 3**

With no further business to come before the board, Mark made a motion to adjourn, seconded by Jerry, and all agreed. The meeting adjourned at 6:03 p.m.

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Attest: \_\_\_\_\_  
Gayle A. Rayles, Auditor  
Switzerland County, Indiana