

**REGULAR MEETING – TUESDAY AT 5:00 P.M.**

The Switzerland County Board of Commissioners met in regular session pursuant to law and by being duly advertised.

Those present: commissioners: Mark Lohide, Steve Lyons, and Josh South, the county attorney, Wil Goering, the auditor, Gayle Rayles, and the commissioners' assistant, Bruce Williams.

The meeting was opened by Steve who also led the pledge of allegiance.

The minutes of the previous regular and joint meetings of June 20<sup>th</sup> were approved as presented on a motion by Mark, seconded by Josh and all agreed.

The claims were approved as presented on a motion by Josh, seconded by Mark and all agreed.

**#1 Other Business**

New SCER building: Josh had contacted Devin Armstrong to draw a design plan for the proposed new SCER building. Brian Craig, of GRW Engineering, spoke about the building project. The following items were discussed:

- a. The building will need to be approximately 4,600 square feet.
- b. A decontamination room will be needed.
- c. Time frame (soon).
- d. Cost.
- e. Keep everything as local as possible.
- f. Commissioners spoke about moving ahead
- g. Joe Tierney is the contact person with GRW.

This project has local ties: local individual who has done the design, Brian is local, and having a local representative at the job site.

**#2 Highway Department**

Darrell Keith, highway supervisor, was not present; he had another commitment.

Bruce advised the commissioners that someone had dumped concrete in the ditch that is located behind the 4H fairgrounds cattle barn. Darrell is to check on this.

Josh said that in his district the mower is currently out of commission. It broke down this past Thursday and is currently at Zimmer Tractor for repair. A fence had been knocked down on O'Day Road by the mower; the landowner is not upset and is considering moving their fence back from the road. There are also a couple of slips in his district that are waiting on permits; Sadie Green, Culbertson, and Spring Branch.

Mark said he had a request about make a road passable to a cemetery off of Iceburg Road which has been done.

Josh said he had a quote for asphalt for Plum Creek and Cogley Cole Road at a cost of approximately \$220,000.00. He doesn't think this will happen soon; 3 miles worth.

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**#3 Bryants Creek Resolution**

Gayle had the application and resolution for the acquisition of part Bryants Creek (the ramp side) from the federal government for no cost. Steve signed these documents.

**#4 ADA Policy**

Gayle had a copy of the ADA policy for the commissioners to sign. This is for a grievance procedure should the situation ever arise. The person with a grievance is to go to the commissioners' assistant, Bruce Williams, and if he does not solve the problem to their satisfaction then they would go to the commissioners. Josh made a motion to adopt the ADA policy, seconded by Mark and all agreed. (See attached.)

**#5 Internal Controls**

Wil put together the resolution for internal controls as mandated by the State. Mark made a motion to approve the resolution for internal controls, seconded by Josh and all agreed. (See attached.)

A materiality survey still has to be performed in each office by the end of 2017. Steve Crabtree contacted the AIC about a company that can do this. They would also be able to do the policy.

There is also a video that each employee that handles money has to watch by March 2017. It is online to make it easier.

**#6 Painting Bids**

Bruce had 2 bids for painting to be done in the courthouse. Wil opened the 2 bids: Sullivan Painting and Construction for a total of \$9,719.80, Morris Harris is for \$30.00 per hour plus materials. After some discussion, the commissioners decided not to accept either bid since they are so different. Bruce is to advertise and advise the bidders to furnish a lump sum cost. Josh mentioned having carpet cleaned. The judge and probation offices have to be done during the Labor Day holiday weekend due to scheduling.

**#7 Other Business**

Steve Crabtree said he reached out to some people in Indianapolis as to the cost per square foot for an EMS building and he was told to figure \$188.00 to \$250.00. So if you figure a 5000 square foot building it could cost from anywhere from \$940,000.00 to \$1,250,000.00 for a new building. So he called the Switzerland County EMS board president, Marylee Tolbert, and discuss the purchase of their building. They have agreed to sell their building to the county for \$187,000.00; he just found this out today. This includes the building and the house. If the commissioners want the other items then they are welcome to purchase them at an additional cost. Josh asked what made them change their mind; Steve said he wasn't sure. If the county would buy it they could take possession September 1<sup>st</sup> possibly.

Josh asked if Switzerland County EMS would come to a special meeting Monday to make this proposal public record. Steve Crabtree said he would ask them. Steve said he thought there should a purchase agreement drawn up. Josh said he thought the

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Other Business cont'd

commissioners should proceed with their current plan until something is in writing and binding with Switzerland County EMS. Brian Craig said they could still go ahead and give their cost per square foot to make a better informed decision. Wil said he could draw up an agreement by Monday. The special public meeting is scheduled for 5:00 p.m. for Monday, July 11<sup>th</sup>.

Mark asked about mold in the building. Josh said there would definitely be an inspection of the building.

Steve said the first thing would be to make sure the commissioners are entertaining the idea of purchasing the building. Josh said he would like to make sure it is a serious offer first; a legal binding agreement; no games. Josh made a motion to have Wil draw up a purchase agreement with Switzerland County EMS, seconded by Mark and all agreed.

Mark talked about painting the highway department office here in the courthouse and replacing the carpet in that office.

Mr. Monjar liked the direction the commissioners are taking concerning a new building for the SCER, even though it will cost more now.

With no further business to come before the board, Josh made the motion to adjourn seconded by Mark and all agreed. The meeting adjourned at 5:48 p.m.

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Attest: \_\_\_\_\_  
Gayle A. Rayles, Auditor  
Switzerland County, Indiana