

REGULAR MEETING - WEDNESDAY AT 5:00 P.M.

The Switzerland County Council met in regular session pursuant to law and by being duly advertised.

Those present: Glenn Scott, Elizabeth Jones, Rachel Schuler, Lisa Fisher, Mike Bear, Andy Haskell, John Gary Welch and the auditor Gayle Rayles.

The meeting was opened by Council President, Glenn Scott, with the pledge of allegiance.

The minutes of the September 13, 2017 regular meeting and the October 3, 2017 special meeting were approved as presented on a motion by Elizabeth, seconded by Mike and all agreed.

#1 Highway Dept. Equipment

Commissioner Mark Lohide was not able to be present. Commissioner Josh South spoke briefly about truck replacement. He did not have any pricing and said it had not been discussed in a commissioners meeting for several months.

Gayle said that at the last council meeting Glenn said something about using the excess money from casino revenue (the amount over the \$8,000,000 committed for distributions) toward the purchase of trucks. She said that our revenue was down even more this year and the excess was only \$170,199.00. This would be approximately the cost of one truck. Josh told Gayle to put truck replacement on the agenda for the next commissioners' meeting on October 16th.

#2 Transfer Ordinances

The following transfer ordinances were approved on a motion by Rachel, seconded by Andy and all agreed.

TRANSFER ORDINANCE

Pursuant to Auditor's Bulletin of July 1972, and also Public Law Number 54 of 1971, the County Council has the authority to transfer funds to different appropriations from one major classification to another within a department or office, at any regular public meeting.

COUNTY GENERAL FUND (1000)	AMOUNT
<i>JAIL (132)</i>	
200 SUPPLIES	
4220 KITCHEN SUPPLIES INCREASE	\$1500.00
300 OTHER SERVICES/CHARGES	
4316 BONDS & PREMIUMS DECREASE	\$1500.00

Adopted this 11th day of October 2017.

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Transfer Ordinances cont'd

TRANSFER ORDINANCE

Pursuant to Auditor's Bulletin of July 1972, and also Public Law Number 54 of 1971, the County Council has the authority to transfer funds to different appropriations from one major classification to another within a department or office, at any regular public meeting.

COUNTY GENERAL FUND (1000)	AMOUNT
<i>PARK BOARD (145)</i>	
200 SUPPLIES	
4221 BALL DIAMOND REPAIRS	INCREASE \$2725.50
300 OTHER SERVICES/CHARGES	
4312 TELEPHONE	DECREASE \$ 479.09
4322 UPKEEP OF GROUNDS	DECREASE \$2246.41

Adopted this 11th day of October 2017.

#3 2018 Budget Approval Adoption:

Rachel made a motion to approve the 2018 Budget and Lisa seconded the motion. There was a discussion on any changes. Gayle said that, as discussed at the previous regular meeting, the only change was reducing the December 31, 2018 ending balance for Reassessment by the amount we were over our max levy. This will not affect the assessor's Reassessment budget. Jacque Clements was present and reviewed the logic behind the reduction. She also explained the difference in the funds in the two sections of the budget ordinance the council signs for the State approving the budget. The top section includes the funds the State reviews - those having levies and the Highway and Local Road and Street funds. The bottom section has Home Rule funds. These are funds the county budgets and are entered in Gateway for transparency. Glenn called for the vote and the 2018 Budget was approved unanimously.

#4 Adam Cole - School Endowment ByLaws

Adam said the most current bylaws for the Switzerland County Public School Endowment Corporation were from 2008. Some of the changes were just to update wording. In Section 4.01 they are recommending additional language the states a member of the school board may not also be a member of the school endowment. There was a discussion on expanding this to include any employee of the school corporation.

Adam reviewed the language on filling vacancies and explained that the original board was set up with staggered first terms with replacements/reappointments every two years after that so that terms for the entire board would not be up at the same time. He mentioned that in recent years the council and commissioners have been on a one-year appointment schedule. There needs to be some guidance on what they prefer in the future.

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Adam Cole - School Endowment Bylaws cont'd

Section 4.04 is new allowing members to attend meetings by telephone and/or other electronic media. There was a discussion on compensation for those not in attendance physically and if this should be allowed on a regular basis. Language limiting this type of attendance was suggested.

In Section 5.07 there is a correction to the compensation for board members. The bylaws have that the members are to receive \$100.00 per meeting; however, they have been receiving \$125.00. Rachel Schuler, the treasurer for the Endowment, said she had no idea when this had been changed. Adam felt the change would have been in the minutes of a council meeting.

Glenn said that they would not be voting on the bylaws at this meeting and it will be on the agenda for the November meeting after everyone has an opportunity to go over the changes.

The Commissioners also need to ratify the ordinance. Josh suggested that the two groups have a joint meeting after the council meeting on November 8th to discuss the School Endowment Bylaws and truck replacements for the Highway Dept.

#5 2018 Pay Increases

Rachel asked about the pay increases for the employees in the clerk's office. This item was mentioned during the special meeting. Gayle Sullivan said she has money in her Title IV-D Incentive fund that she intends to use to give her staff pay increases next year. All four employees do some Title IV-D work. She explained that the money has to be given proportionate to the amount of Title IV-D work each person does. Lisa said she had attended a session on IV-D at the AIC Conference and that there are rules and tracking that has to be done, but the clerk has the authority to give additional pay to her staff.

Council asked if she could just give a bonus. The clerk can only give a pay increase and it must be shown on the Salary Ordinance. Glenn asked what if the council didn't approve the Salary Ordinance with the increases. Jacque said that the council has no jurisdiction over the Title IV-D Incentive funds and could not deny this use.

Council asked if there was anyone else who has money like this that can give pay increases. The prosecutor also has Title IV-D Incentive money. She can give pay increases or bonuses to her IV-D employees.

There was a discussion on how the amount will be on the Salary Ordinance. It will be shown as a separate line item with the base pay on one line and the additional compensation on a separate line. The funds may not be transferred into the General Fund in order to pay it with the employee's base pay. It must be paid out of both funds in order to meet federal requirements for tracking.

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2018 Pay Increases cont'd

There was a discussion on other items the clerk can use the money for.

Rachel asked about the Nurse Managed Clinic Board's authority to set wages for their staff. Jacque stated that, if they are considered county employees the County Council sets their pay. Their Board can only make recommendations. Indiana Code Section 36-2-5-3 spells out the council's authority over salaries/wages.

#6 Community Crossing Grant

Mike said he wanted to thank Carla Armstrong for her work on the Community Crossing Grant applications.

There being no further business to come before council, Lisa made a motion to adjourn, seconded by John Gary and all agreed. The meeting adjourned at 6:06 p.m.

Attest: _____
Gayle A. Rayles, Auditor
Switzerland County, Indiana