

REGULAR MEETING – MONDAY AT 5:00 P.M.

The Switzerland County Board of Commissioners met in regular session pursuant to law and by being duly advertised.

Those present: commissioners: John Haskell, Mark Lohide, and Steve Lyons, the sheriff, Roy Leap, the county attorney, Wil Goering, the auditor, Gayle Rayles, and the commissioners' assistant, Bruce Williams.

The meeting was opened by Roy who also led the pledge of allegiance.

The minutes of the previous meeting of September 9th were approved as presented on a motion by John, seconded by Steve and all agreed.

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#1 John Brofft – Innovative Energy – PM

Mr. Brofft gave the commissioners copies of the past preventive maintenance (pm) agreements, work that had been performed, and various equipment that is inspected and maintained. The new contract has a 4% increase over 2013.

The contract amounts for the courthouse is \$7,264.00 and the jail is \$7,357.00. John made a motion to approve the two contracts, seconded by Mark and all agreed.

A copy of the service contract for the annex will be forwarded to Jon Bond for review. Innovative will be at the annex in a few week for some maintenance work.

#2 Vickie James – County Treasurer – Eagle Accounts Group Agreement

Wil had reviewed the agreement with Eagle Accounts Group that was presented at the last meeting. He gave his approval that the commissioners could sign the agreement. Steve made a motion to sign the agreement, seconded by John and all agreed. There is no cost to the county for this service.

#3 Steve Drossart – WinSupply – Water Softener for the Annex

Mr. Drossart spoke about a “scale blaster” device that aids in getting rid of scale and lime in the water. This device is not a water softener. There was some discussion about how many scale blasters he has sold, the warranty of these devices, and what has been the feedback from the customers. No action was taken at this time.

Mr. Drossart also distributed information about energy rebates connected with replacing old light fixtures and appliances. Bruce is to investigate this program.

REGULAR MEETING – PAGE 2**#4 Clarence Hunt – 4H Fence**

There was a discussion with Mr. Hunt about the fence along Seminary Street and at the fairgrounds. Mark and John had inspected the fence. Mark stated that the commissioners cannot fund any of this project. John mentioned that he would like to see the Town of Vevay cleanup their side of the fence at their new building on Seminary Street. Bruce is to call the town hall. The fair board plans to relocate existing fence as much as possible to avoid buying new fencing.

#5 Highway Department

Chris Clerkin, highway superintendent, had a bridge plan for the replacement of a bridge on Sand Run Road. He also had a bridge bid package and from 96 for bidders. Bids will be due at the auditor's office on Monday, October 7th by 9:00 a.m.

Steve made a motion to accept the plans and to advertise for bids, seconded by Mark and all agreed.

John stated that Chris should have a Smartphone for better communication with the commissioners, business associates, etc. The commissioners agreed to this by consensus. Chris is to contact Nancy Craig about a phone.

Mark wanted Chris to check on a tree problem on Goodner Road.

John would like to go with Chris to inspect a problem on Posten Road.

Mark had spoken with Chris about the county mowing the drip fields at the Bennington and Moorefield sewage sites. The county will mow the drip fields.

Steve spoke about signs at the Markland Industrial Park in reference to Ballard Road. This is to prevent semi-trucks from going down that road instead of the entrance to the industrial park.

#6 County Vehicles – Family Transport – On/Off Duty

The following topics were discussed:

1. There is no coverage for family members.
2. The insurance agent will attend the next commissioners meeting.
3. Workman's compensation covers passengers who are on the approved volunteer roster.
4. Payroll taxes for private use of county vehicles.
5. Public safety officers have a different policy.
6. Chris had a question about state inspectors, contractors, and suppliers riding in his vehicle. Wil stated that these individuals would be covered under workman's comp from the IRS income tax rules.
7. Exempt vehicles.
8. Gayle will send out an email to the department supervisors showing that there is no coverage for anyone except county employees.

Wil shall draft a new vehicle policy.

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#7 Trash and Junk Car Ordinance

The new ordinance refers to trash only. Junk cars have been removed from the ordinance.

Mark read aloud the main parts of the ordinance. John made a motion to change the number of days, to clean up any violations, in section 4A and 4B, from 10 days to 30 days and to adopt the new trash ordinance. At this point the commissioner discussed the 10 day to 30 day change.

Marcus Galbreath wanted the commissioners to again publish the ordinance for the public to view. Steve agreed; the commissioners had stated they would publish any change before the ordinance was adopted.

Mark called for a second to John's motion. The motion died for lack of a second.

The commissioners agreed to change the days in the sections mention above from 10 to 30 days. Nancy will post the ordinance on the county website (www.switzerland-county.com). Bruce will have a copy for anyone to review.

The commissioners will vote on the ordinance at the October 7th meeting.

Mark Helt, county sanitarian, spoke about the West Nile disease and other health issues.

#8 New Fund Ordinance - #4907

The ordinance was table until the next meeting.

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#9 Personal Leave Resolution

John made a motion to approve the resolution concerning personal leave days, seconded by Mark and all agreed.

RESOLUTION NUMBER

A Resolution of the Board of Commissioners for Switzerland County, Indiana amending the Personnel Policy Handbook with respect to “Personal Leave.”

WHEREAS The Switzerland County Commissioners previously adopted the Switzerland County Personnel Policy Handbook, and

WHEREAS The Switzerland County Commissioners choose to change that policy with regard to Personal Leave,

NOW THEREFORE the Switzerland County Board of Commissioners adopts the following amendment to the Personnel Policy Handbook as follows:

1. Paragraph 4.2 (on page 24) of the Switzerland County Personnel Policy Handbook is amending by removing the existing policy and substituting the following:

4.2 PERSONAL LEAVE

Full-time permanent employees shall be allowed one (1) personal leave day every three (3) months. A person cannot accumulate more than four (4) personal leave days at any time. Newly hired full-time employees shall begin earning personal leave days after ninety (90) days of employment. In the following and subsequent calendar years they will be allowed one (1) personal leave day every three (3) months.

Use of personal leave must be approved by the elected official/department head.

Employees must seek approval at least one day in advance of taking personal leave.

Approval for using personal leave is subject to the operational demands of the department.

Personal leave must be taken in a minimum of one half (1/2) day increments. For offices only open one half (1/2) day on Thursday, then a personal leave day on a Thursday is one half day.

Upon termination an employee will receive compensation at their regular pay rate for unused personal leave days accrued and unused during the calendar year. An employee terminated for cause or disciplinary reasons shall not be entitled to receive any personal leave days.

2. This policy shall be effective 1/1/2014.

#10 Other Business

Gayle needs something in writing from Ripley County in reference to the agreement for Bear Creek Road and the maintaining of it. Mark will see to this.

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#11 Commissioners Conference in December

Gayle asked that if any of the commissioners would like to go to Commissioners Conference on December 3rd and 4th, that she be permitted to make the arrangements for them.

#12 Jon Bond – EDC

Jon spoke about the work being done on closing Ballard Road at the industrial park. The work should be completed by the next commissioners’ meeting. The work is being paid for with federal and redevelopment funds with no cost to the county.

He also spoke about the Port of Cincinnati. He has information from state officials that our county should not belong to the Port of Cincinnati as we are affiliated with the Port of Jeffersonville. The commissioners agreed by consensus.

With no further business to come before the board, John made a motion to adjourn, seconded by Steve and all agreed. The meeting adjourned at 6:04 p.m.

Attest: _____
Gayle A. Rayles, Auditor
Switzerland County, Indiana